

CORPORATE USERS

Account user

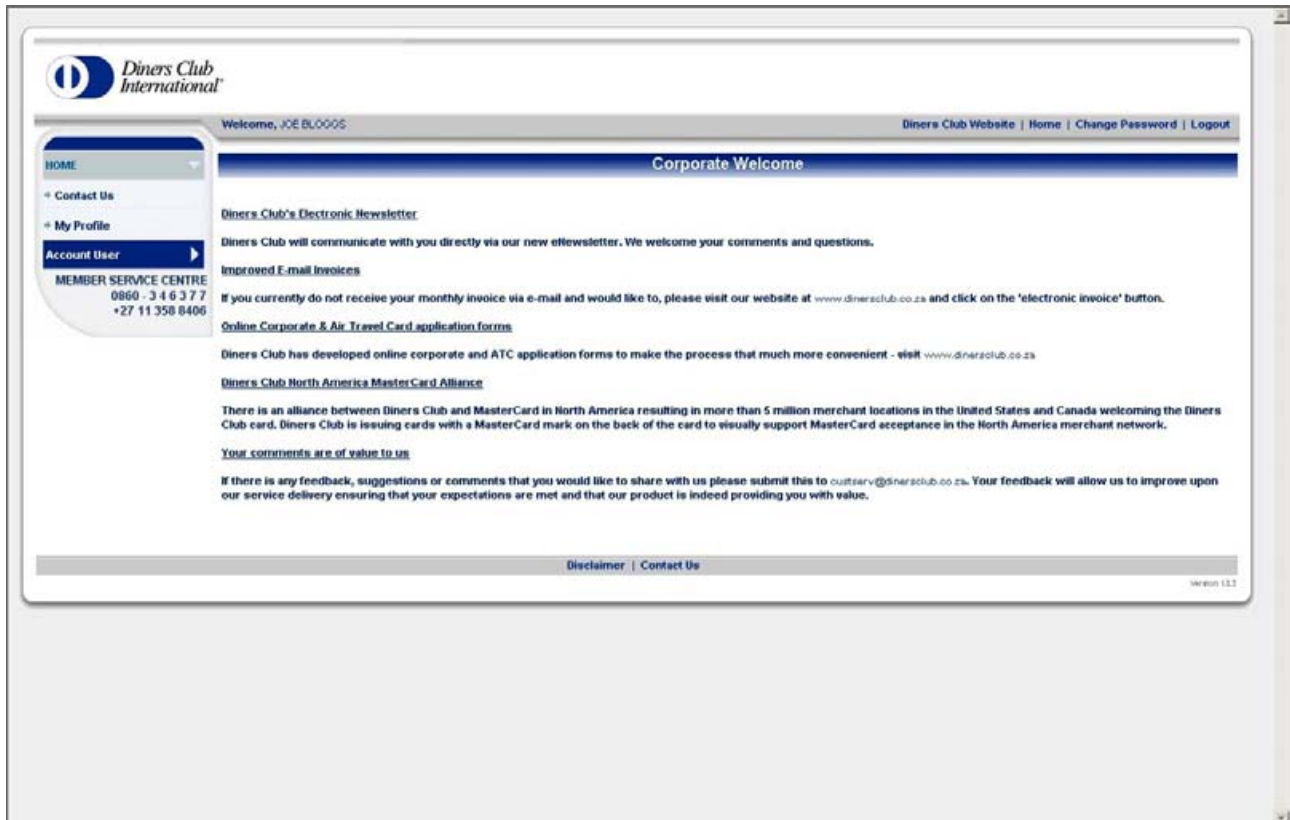
An Account user would have access to the invoices of only that particular account(s) which has been assigned to him/her.

FUNCTIONALITY

- Update their profile
- View monthly invoice and interim statements for those specific account(s) that have been assigned to them
- Have access to the accounts allocated to them

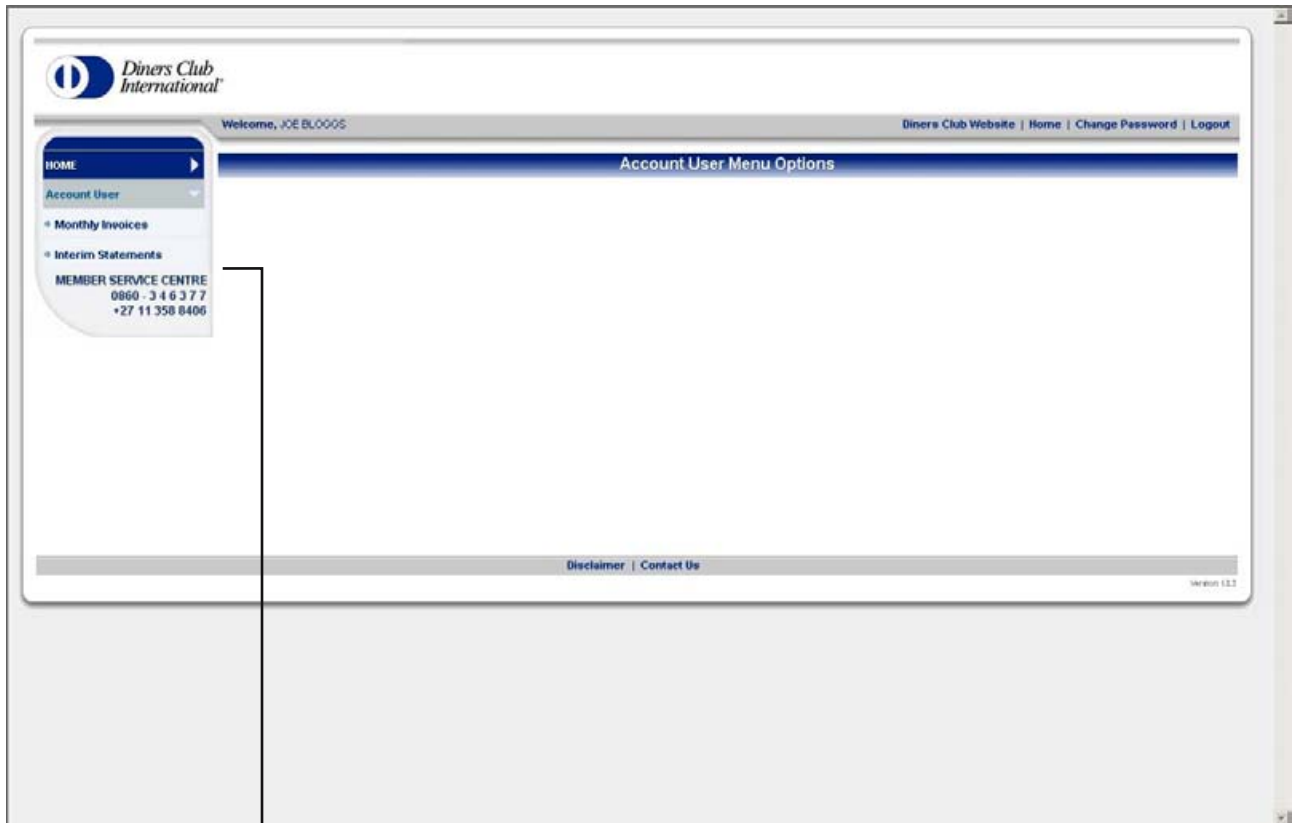
Account user

WELCOME PAGE – this page will host the latest developments happening at Diners Club. It aims to keep you informed.



Account user

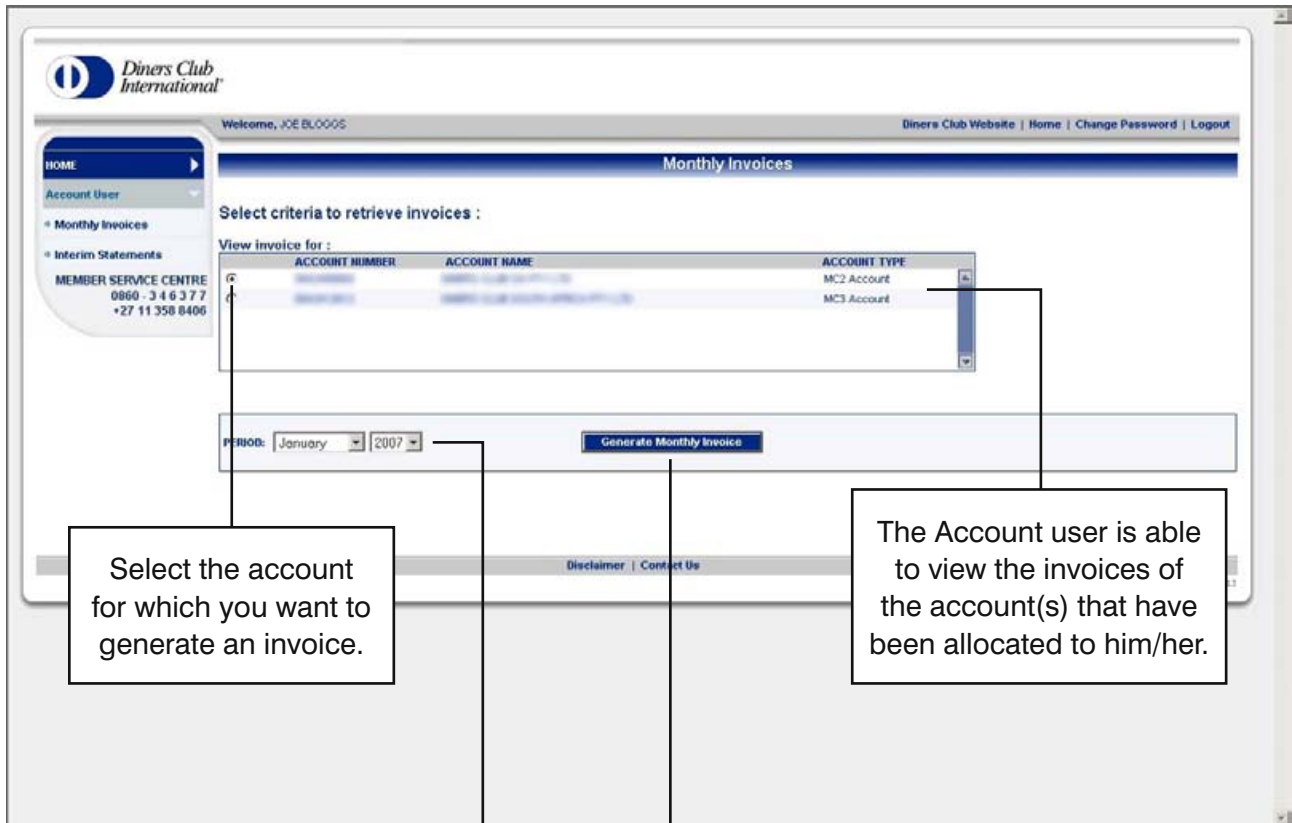
MENU OPTIONS



This is the functionality of an Account user.

Account user

MONTHLY INVOICES



Select the account for which you want to generate an invoice.

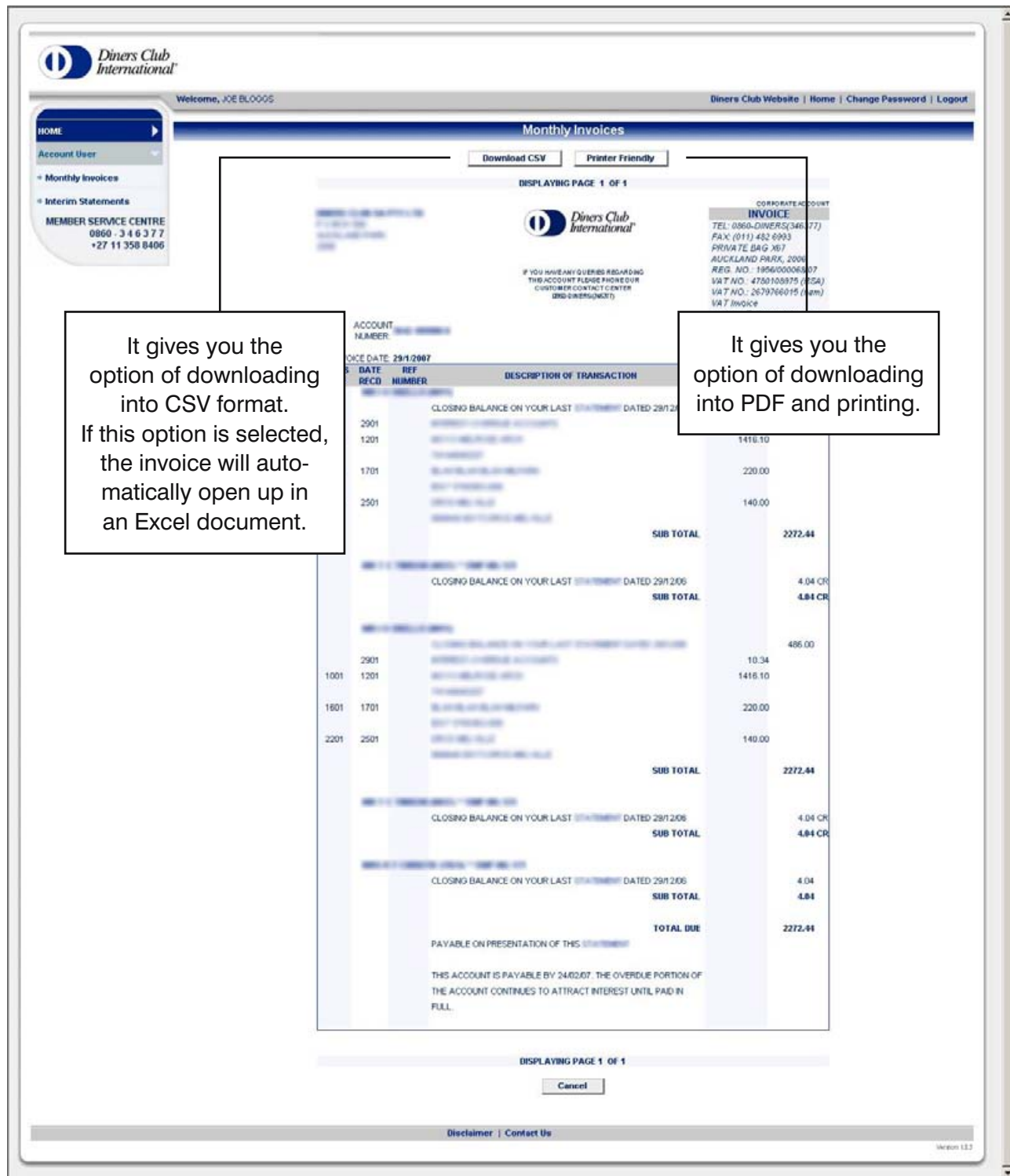
Select the month for which you want the invoice.

Click here to generate the invoice.

The Account user is able to view the invoices of the account(s) that have been allocated to him/her.

Account user

MONTHLY INVOICES – This is an example of the monthly invoice which is generated.



The screenshot shows the Diners Club International account user interface. At the top, there is a navigation bar with the Diners Club logo, the user's name "Welcome, JOE BLOOGS", and links for "Diners Club Website", "Home", "Change Password", and "Logout". Below this is a "Monthly Invoices" section with buttons for "Download CSV" and "Printer Friendly".

On the left, there is a sidebar menu with options: "HOME", "Account User", "Monthly Invoices", and "Interim Statements". Below the menu is the "MEMBER SERVICE CENTRE" contact information: "0860 3 46 3 7 7" and "+27 11 358 8406".

The main content area displays a "MONTHLY INVOICE" for a "CORPORATE ACCOUNT". It includes the Diners Club logo and contact information: "TEL: 0860-DINERS(346 377)", "FAX: (011) 482 0993", "PRIVATE BAG 307", "AUCKLAND PARK, 2006", "REG. NO.: 1956/00063/07", "VAT NO.: 4750108975 (RSA)", and "VAT NO.: 2679766015 (Zim)".

The invoice details include the account number, account name, and the date "29/1/2007". It features a table with columns for "DATE", "REF", "RECD", "NUMBER", and "DESCRIPTION OF TRANSACTION". The table lists several transactions, including "CLOSING BALANCE ON YOUR LAST STATEMENT DATED 29/1/2006" and various charges. The "SUB TOTAL" for each section is 2272.44. The "TOTAL DUE" is also 2272.44.

Two callout boxes are present:

- On the left, a box states: "It gives you the option of downloading into CSV format. If this option is selected, the invoice will automatically open up in an Excel document."
- On the right, a box states: "It gives you the option of downloading into PDF and printing."

At the bottom of the page, there is a "Cancel" button and a footer with "Disclaimer | Contact Us" and "Version 1.2.2".

Account user

INTERIM STATEMENTS

Interim Statements

To view activity on:

	ACCOUNT NUMBER	ACCOUNT NAME	ACCOUNT TYPE
<input type="radio"/>	XXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	MC2 Account
<input type="radio"/>	XXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	MC3 Account

For activity on an account / card since your last monthly invoice, click the **Generate Interim Statement** button.

Generate Interim Statement

The procedure remains the same for generating interim statements.

Account user

INTERIM STATEMENTS – This is an example of the interim statement which is generated.

The screenshot displays the 'Interim Statements' page for a user named JOE BLOOGS. The page includes a navigation menu on the left with options like 'Account User', 'Monthly Invoices', and 'Interim Statements'. The main content area shows a table of transactions and a summary section. A callout box highlights the 'Download CSV' button.

Interim Statement Table:

MS	DATE	REF	DESCRIPTION OF TRANSACTION	AMOUNT	TOTAL
E	RECD	NUMBER			
	0305		CLOSING BALANCE ON YOUR LAST INVOICE DATED 2007/04/29		
	0205	0305			187.28
	0805	0905			115.00
	1105	1405			500.00
	1005	1405			371.00
	1405	1505			350.00
	1205	1805			371.00
			SUB TOTAL		8119.89
			TOTAL DUE		8119.89

Summary:
SUB TOTAL: 8119.89
TOTAL DUE: 8119.89

Additional text on the page includes: 'CORPORATE ACCOUNT INTERIM STATEMENT', contact information for Diners Club International, and a disclaimer: 'THIS ACCOUNT STATEMENT IS FOR RECONCILIATION AND RECORD PURPOSES ONLY - DO NOT PAY.'