

CORPORATE USERS

Group user

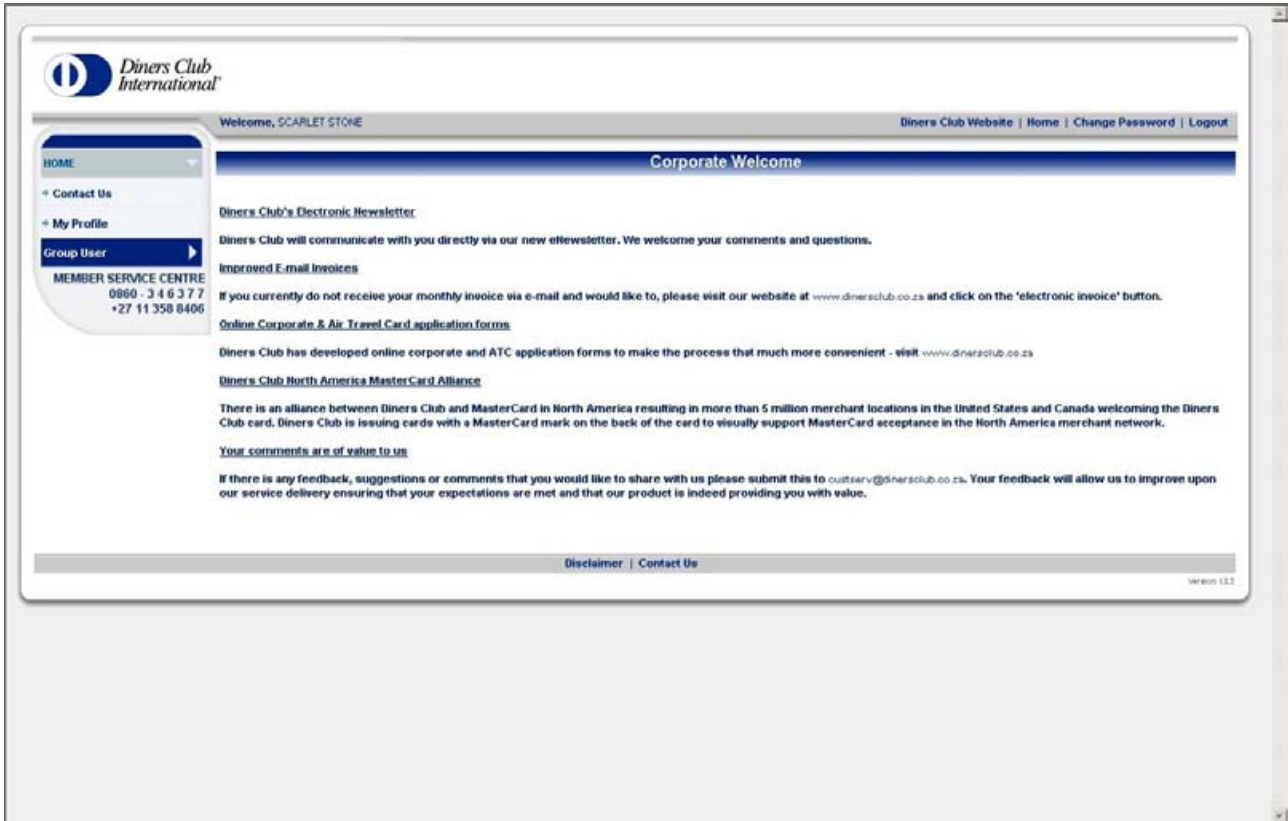
A Group user has automatic access to the invoices of all the accounts within the group(s) allocated to them.

FUNCTIONALITY

- Update their profile
- View monthly invoices and interim statements for all the accounts within that group(s) that have been assigned to them

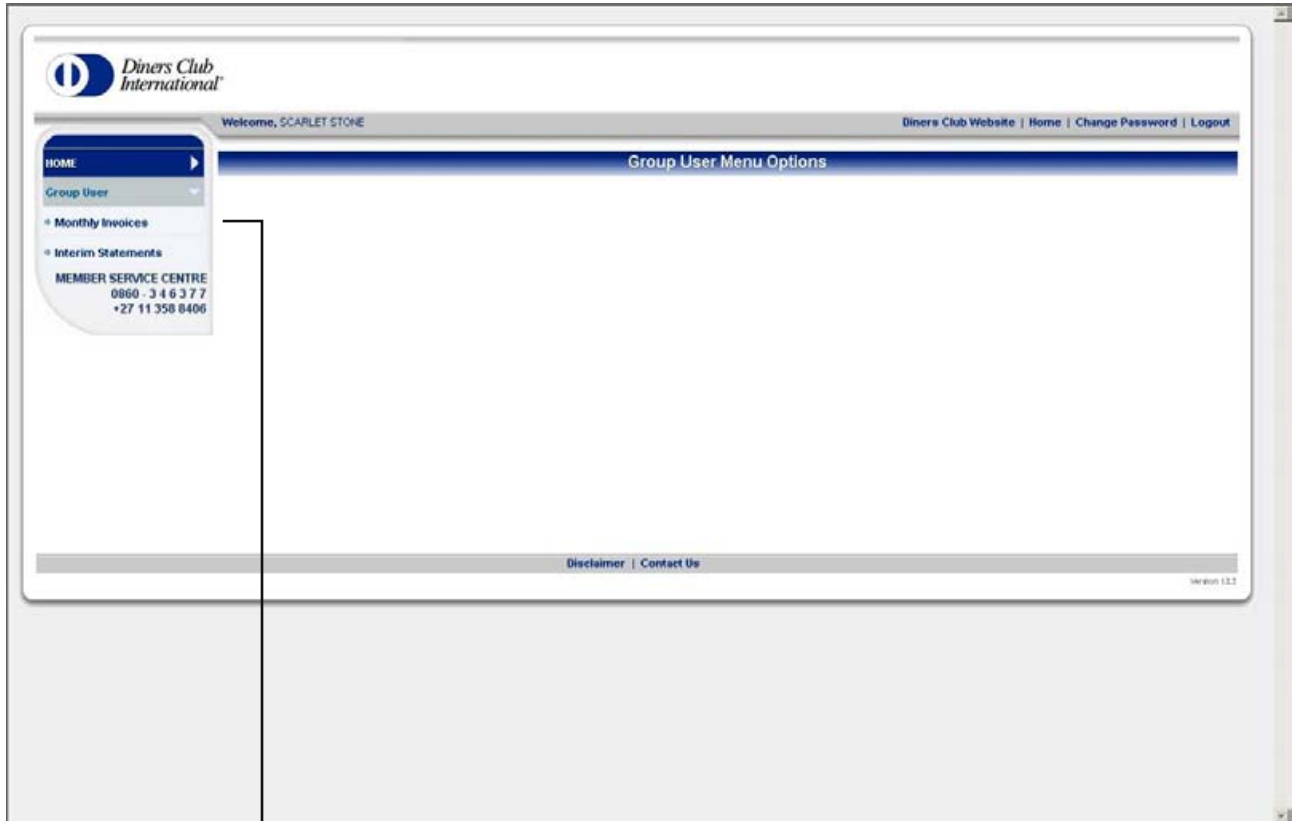
Group user

WELCOME PAGE – this page will host the latest developments happening at Diners Club. It aims to keep you informed.



Group user

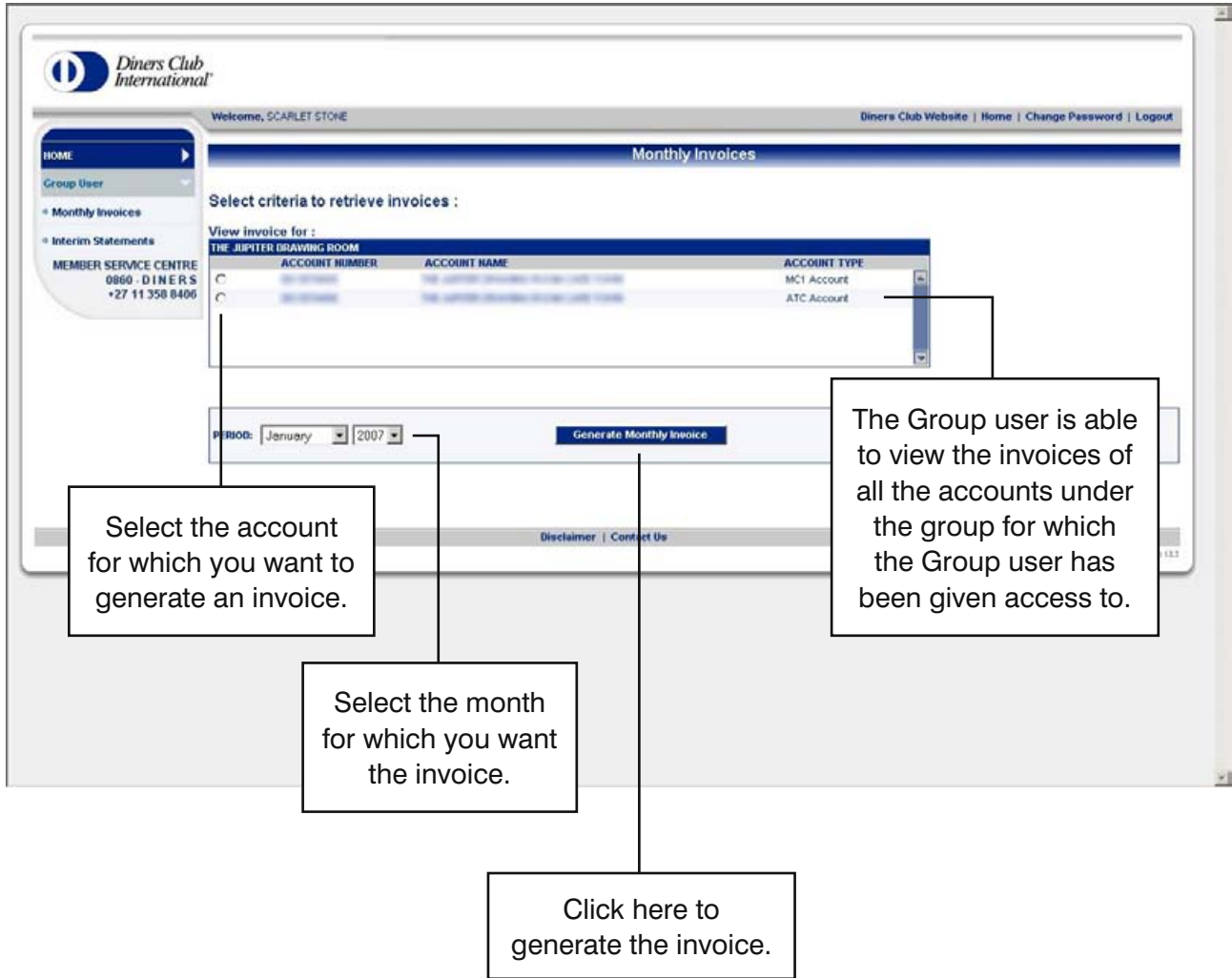
MENU OPTIONS



This is the functionality of a Group user.

Group user

MONTHLY INVOICES



The screenshot shows the 'Monthly Invoices' page for a group user. The page includes a navigation menu on the left with options like 'HOME', 'Group User', 'Monthly Invoices', and 'Interim Statements'. The main content area is titled 'Monthly Invoices' and contains a 'Select criteria to retrieve invoices' section. This section includes a 'View invoice for:' dropdown menu currently set to 'THE JUPITER DRAWING ROOM'. Below this is a table of accounts:

	ACCOUNT NUMBER	ACCOUNT NAME	ACCOUNT TYPE
<input type="radio"/>	0000000000	THE JUPITER DRAWING ROOM	MC1 Account
<input type="radio"/>	0000000000	THE JUPITER DRAWING ROOM	ATC Account

Below the table, there is a 'PERIOD:' section with dropdown menus for 'January' and '2007', and a 'Generate Monthly Invoice' button. Callout boxes provide instructions: 'Select the account for which you want to generate an invoice.' points to the account selection radio buttons; 'Select the month for which you want the invoice.' points to the month dropdown; 'Click here to generate the invoice.' points to the 'Generate Monthly Invoice' button; and 'The Group user is able to view the invoices of all the accounts under the group for which the Group user has been given access to.' points to the account table.

Group user

MONTHLY INVOICES – This is an example of the monthly invoice which is generated.

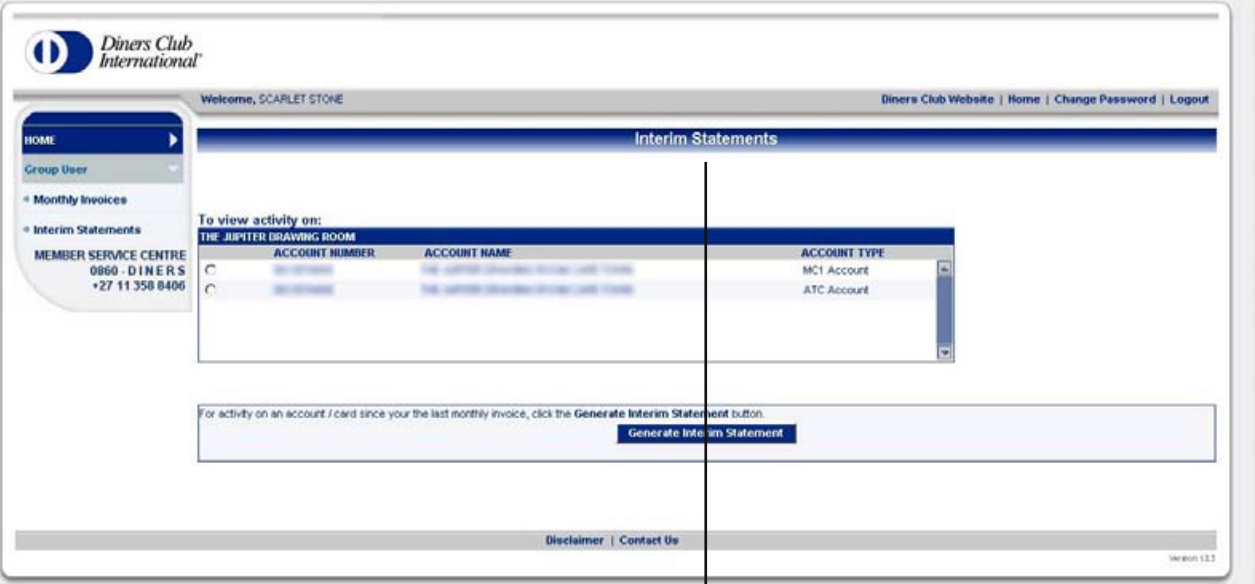
It gives you the option of downloading into CSV format. If this option is selected, the invoice will automatically open up in an Excel document.

It gives you the option of downloading into PDF and printing.

DATE	REF	DESCRIPTION OF TRANSACTION			
RECD	NUMBER				
		CLOSING BALANCE ON YOUR LAST STATEMENT DATED 27/12/06			
		PAID BY DEBIT ORDER ON 27/12/06 - THANK YOU			
2812			211.85		
0501			420.05		
0801			486.30		
0901			590.00		
0401	0001		325.00		
0001	0901		276.60		
0001	1101		9918.00		
1001	1201		248.15		
1001	1201		38.80		
1001	1201		763.00		
1001	1201		80.00		
1101	1201		39.50		
1101	1201		100.00		
1201	1501		254.85		
1201	1501		80.00		
1301	1501		7647.00		
CARRIED FORWARD			21476.88		
UNDER QUERY	+ 90 DAYS	+ 60 DAYS	+ 30 DAYS	CURRENT	TOTAL
0.00	0.00	0.00	0.00	26144.88	26144.88

Group user

INTERIM STATEMENTS



The screenshot shows the 'Interim Statements' page for a group user. The page header includes the Diners Club International logo and the user's name, SCARLET STONE. A navigation menu on the left lists 'HOME', 'Group User', 'Monthly Invoices', and 'Interim Statements'. The main content area features a table titled 'To view activity on:' with the following data:

ACCOUNT NUMBER	ACCOUNT NAME	ACCOUNT TYPE
0000000000	THE JUPITER DRAWING ROOM	MC1 Account
0000000000	THE JUPITER DRAWING ROOM	ATC Account

Below the table, there is a text box with the instruction: 'For activity on an account / card since your last monthly invoice, click the **Generate Interim Statement** button.' A button labeled 'Generate Interim Statement' is positioned below this text. At the bottom of the page, there are links for 'Disclaimer' and 'Contact Us', and a version number 'Version 1.2.2'.

The procedure remains the same for generating interim statements.

Group user

INTERIM STATEMENTS – This is an example of the interim statement which is generated.

Corporate Account
INTERIM STATEMENT
 TEL: 0860-DINERS(346377)
 FAX: (011) 482 0993
 PRIVATE BAG 307
 AUCKLAND PARK, 2006
 REG. NO: 1956/00063/07
 VAT NO: 4780108975 (RSA)
 VAT NO: 2679766015 (Intl)
 VAT INVOICE
 custserv@dinersclub.co.za

DATE	REF	DESCRIPTION OF TRANSACTION	AMOUNT	TOTAL
2704		CLOSING BALANCE ON YOUR LAST INVOICE DATED 2007/04/27		45117.18
2704		PAID BY DEBT ORDER ON		45117.18 CR
0505	0705		226.00	
0505	0805		750.00	
0605	0905		3030.92	
0505	0905		104.00	
0705	1005		888.87	
0805	1005		6404.65	
1105	1405		198.00	
1505	1605		04.90	
1505	1705		82.00	
1705	1005		3334.90	
1705	1805		380.00	
1705	2105		202.00	
1705	2105		82.00	
1705	2105		33.00	
1805	2105		244.00	
2205	2305		1116.00	
2205	2405		2146.95	
CARRIED FORWARD				23846.16

DISPLAYING PAGE 1 OF 2 LAST PAGE | NEXT PAGE>>

Cancel

Disclaimer | Contact Us

Version 1.3.3